



ARMY INSTITUTE OF EDUCATION

Greater NOIDA

(Affiliated to GGSIPU, New Delhi)

NAAC Accredited and ISO 9001:2015 Certified Institute

MINUTES OF FACULTY MEETING HELD ON 19th July 2023

1. A Discipline committee meeting was held on 19th July 2023. The meeting was chaired by Dr Abhilasha Gautam, Principal of AIE and Col Abhay Rajvanshi, Registrar & HOA of AIE. Ms. Kusum Warden Girls Hostel, Ms Jyotsna (Asst prof), Ms. Megha Kumari HR of batch 2021-23, Virnda Rawat and Snehashree Nayak (students of batch 2021-23) were present in the member meeting. The meeting commenced at 12:20 pm by 1:30 pm.

2. The following agenda point was discussed upon and decisions were taken: -

S.No	Agenda Points	Resolutions
1.	Violation of Discipline in Hostel	<p>Dr. Abhilasha Gautam, Principal of AIE initiated the meeting and asked Vrinda Rawat and Snehashree Nayak to explain what happened on the night of July 16, 2023.</p> <p>Snehashree Nayak mentioned that she was listening to music from her laptop without earphones in her hostel room. Vrinda Rawat was also present in the room. Snehashree Nayak stated that Vrinda Rawat rudely asked her to turn off the volume, and after doing so, Vrinda Rawat demanded again to turn it off. When Snehashree Nayak refused, Vrinda Rawat snatched the laptop and threw it on her bed. A physical altercation followed when Snehashree Nayak pushed Vrinda Rawat in self-defense, and then Snehashree Nayak held Vrinda Rawat's hand tightly.</p> <p>Vrinda Rawat denied Snehashree's version of the events and claimed that Snehashree Nayak was listening to music at</p>



a high volume, even with earbuds. She asked Snehashree Nayak to turn it down, and when she touched Snehashree's laptop, Snehashree Nayak pushed and slapped her, leading to a fight. Vrinda Rawat showed marks on her body as evidence.

Vrinda Rawat brought up a previous argument in the cafeteria where she asked Snehashree Nayak for the room key, which Snehashree Nayak refused to provide. This led to a heated confrontation in the presence of other batchmates.

Snehashree Nayak stated that she had not been staying in her room since the cafeteria incident but returned because her friend left the hostel. She admitted to not informing the authorities about her absence.

Col Abhay Rajvanshi, Registrar & HOA of AIE asked both students why they did not inform any faculty or the warden about their issues.

Dr. Abhilasha Gautam, Principal of AIE questioned both Vrinda Rawat and Snehashree Nayak if they felt any satisfaction or enjoyment in resorting to violence. Both students denied any such feelings.

Dr. Abhilasha Gautam, Principal of AIE asked them to reconsider their actions and think about how they could have handled the situation differently to avoid violence.

Snehashree Nayak acknowledged that she could have stopped talking to Vrinda Rawat or left the place to avoid confrontation.

Vrinda Rawat admitted that she should not have responded to

violence with violence.

Both Vrinda Rawat and Snehashree Nayak agreed to resolve the issue within the college. Both Vrinda Rawat and Snehashree Nayak apologized to each other for their actions and wrote apology letters, which they exchanged.

The meeting was adjourned with an understanding that the hostel authorities would monitor their behavior and any further issues should be reported to them for resolution.

DECISION MADE BY COMMITTEE






The committee resolved that Vrinda Rawat and Snehashree Nayak are required to draft letters of apology, acknowledging their errors, and commit to refraining from any such misconduct. Failure to adhere to these conditions will result in the committee taking rigorous actions against both individuals.



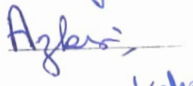




Note: Abbreviations

AG: Dr. Abhilasha Gautam, KG-Ms Kriti Guleria, JT-Dr. Jyoti Tiwari, SK- Dr Saidalavi K, YK- Mr Yogesh Kumar, JB- Ms Juhi Bidhuri, AK- Dr Azkia Khan, KC- Ms Komal Choudhary, KP- Mr Karthikeyan P, CK-Mr Chintan Kapoor, JS -- Ms Jyotsna.
Minutes compiled by: Ms. Jyotsna

Distribution:
Faculty Members

Ms Kriti Guleria, Asst Prof 
Dr Saidalavi K Asst Prof 
Ms Juhi Bidhuri, Asst Prof 
Mr Karthikeyan P, Asst Prof 
Ms Komal Choudhary, Asst Prof 

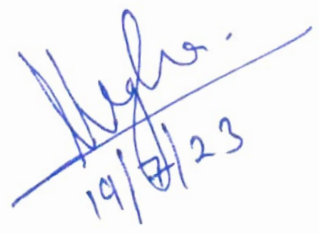
Dr Jyoti Tiwari, Asst Prof 
Mr Yogesh Kumar, Asst Prof 
Dr Azkia Khan, Asst Prof 
Mr Chintan Kapoor, Asst Prof 
Ms Jyotsna, Asst Prof 

Copy to:
Principal AIE
Dr. Abhilasha Gautam



AK
19/7/23




19/7/23

Vrinda
19/7/23
21-23


19/23
4



The Principle

Date - 19.7.23

Subject - Apology letter

I apologize to my roommate for violence.
In future, I will not do this again

Thanking You

Yours Obiently
Snehashree Nayak

The Principal
Army Institute of Education
Noida

19-7-23

Subject- Apology for my reaction.

Ma'am,

I Vrinda Rawat (060) of Batch 21-23. I apologise for my reaction. I could have avoided that reaction. I and Snehashree had a fight. She raised her hand on me and I reacted in a wrong way.

This will not happen again from my side.

Yours Kindly

Vrinda



ARMY INSTITUTE OF EDUCATION

Plot M-1, Pocket P-5, Sector Chi – 2, Greater Noida – 201310

(Affiliated to GGSIPU, New Delhi)

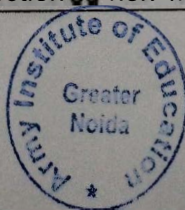
NAAC 'A' Grade and ISO 9001:2015 Certified Institute

REPORT OF SGRC MEETING HELD ON 16 SEP 2023

1. Students grievance Regressed Cell (SGRC) meeting held on 16th September 2023 at 11:20am in the AIE Conference Room to discuss on the written complaint received 15th September 2023 from Ms Sarita Kumari, B.Ed. batch 2022-24. Dr Abhilasha Gautam, Principal AIE chaired the meeting. Ms Kriti Guleria, Asst Prof AIE, Dr Saidalavi K, Asst Prof AIE, and Ms Kusum Mishra, Warden were present in the meeting. All Sanfort Word School inters were attended in the meeting.

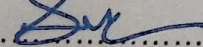
2. The grievances were discussed and following actions were taken: -

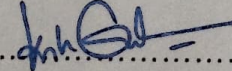
S.No	Agenda Points	Action Taken/ Resolutions
01	Hearing of the Grievance	The grievance was regarding incidents happened during school internship at Sanfort Word School. Ms Sarita Kumari, SWS student-coordinator told that some of her group members misbehaved and questioned her leadership. She was mentally hurt and don't want to continue with same group. This was happened after she reported one incident to the faculty coordinator Dr Saidalavi K. She reported that Ms Anjali Kumari was dancing allegedly at school staffroom and Ms Awantika Tripathi recorded it from her phone. One of the school staff came and scolded for the same and both of them apologized. Ms Vinita told that all were decided to go to school at 7:10am altogether, but Ms Sarita and another girl left early, and when she asked about this Ms Sarita took it as questioning her and replied in high tone.
02	Response by student	Ms Sarita became emotional and refused the statements against her. Ms Kriti Guleria counselled students and explained the role of coordinator, and how to work in group. Even the coordinator is your peer, everybody has to follow her instructions. Coordinators also should also respect different opinions. In our life also many issues happen but has to resolve collectively.
03	Resolution by SGRC Chair	Dr Abhilasha Gautam, Principal AIE & Chair of SGRC listened all students one by one. Ms Sarita told "who give authority to question me" referring some students questioned her. Ms Awantika told she didn't bully Ms

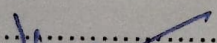


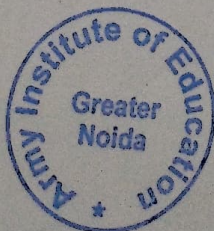
		Sarita, but problem with pitch. Ms Anjali told she will cooperate with Ms Sarita. Ms Bandana, Shivani Yadav, Ms Deepika and Ms Prity told no issue. Ms Vintita told coordinator should be cooperative. Ms Sarita told she don't want to continue as coordinator and want to change SIP school as well and cannot work with same group. Principal AIE took opinion how to choose new coordinator. 5 out of 9 told we agreed with the decision Principal ma'am suggest. 2 wanted election and 2 wanted on rotation. Principal AIE suggested for election for main coordinator, and rotation for deputy.
04	Counselling and directions by SGRC Chair	Dr Abhilasha Gautam, Principal AIE warned about the incidents happened at school like dancing and recording video. Principal AIE told about seriousness of allegation especially related to mental health, bullying, high temper-tone, and pitch. Principal also reminded about maintaining ethics, values, and good conduct that should be maintained at school. Principal AIE directed Dr Saidalavi K, faculty i/c for conducting an election for new coordinator. Ms Sarita will continue her SIP in a school suggested by Principal. Ms Kusum Mishra, Warden asked students to report cases such as bullying on the spot, or evening meets at hostel.
05	Follow-up Action	Ms Sarita was given guidance regarding her new school for SIP. Ms Kriti Guleria conducted election as follows. <u>School Coordinator election:</u> (1) Vinita Pathak – 2 votes (2) Shivani Yadav – 4 votes Shivani was selected as new coordinator. <u>Coordinator on Rotation:</u> 1. Anjali – 1 st month 2. Deepika – 2 nd month 3. Tabassum – 3 rd month 4. Priti- 4 th month

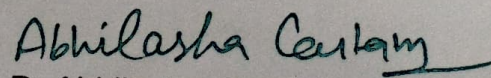
3. SGRC Committee

(1) Dr Saidalavi K, Asst Prof AIE, Convener 

(2) Ms Kriti G^uleria, Asst Prof AIE, Member 

(3) Ms Kusum Mishra, Member 




Dr Abhilasha Gautam
Principal AIE

To

The Principal
Army Institute of Education,
Greater Noida



15 September 2023

Sub - Change of SIP School

Respected Ma'am

It is to inform you that I am student of B.Ed. Batch 2022-24. I am doing my Internship from "Stanford World School" and also I am the student co-ordinator for the same.

With due respect, I want say that I am not able to cope up with my team due to their intolerable behaviour towards me.

Since the internship started, I tried my level best to be in right path and do my duty with full sincerity. But my team-mates question my potential and capability of being a coordinator which is disheartening for me. At every moment I am being forced to prove myself. In this last four days of internship I have faced bullying in ganged up form. They call me by names. I am feeling mentally harassed.

My sole purpose of coming to AIE, is to learn, grow and reach my highest potential. I believe in working hard and make my parent

-s proud.

I informed everything to SK Sin [Student School-Coordination] about this issue. He counselled all of us. He even scolded them and warned all of us. But ~~not~~ Everything -ing seems sorted down ma'am but there is no assurance that these things will not happen again because they have tendency to to repeat all such things.

I am here for learning ma'am which in these 5 days I have not seen any learning. ~~My~~ My mental peace is being ruined and I am not able to focus because of the false allegations they put on me everyday (alms -t)

As an aspiring teacher and with respect to to this profession, I tried my level best to manage, but I think I not mentally that strong to handle all this.

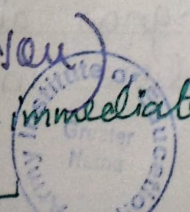
I want to improve my teaching skills and learn many more things in this three months of internship. I don't think I will get this time again, these days are very crucial for my growth and career and I don't want it to get ruined.

I request you to change my SIP School to "Kaushalya World School" for smooth learning experience. I have previously done my two ~~SIP~~ PSE's there and had a wonderful learning experience.

Please consider my request ma'am, my intentions are just to learn and my problem is genuine.

Yours Sincerely
Sarita Kumari

(Thanking You)
Case fwd to SCRC for the immediate
suitable action. 15/9/23



ARMY INSTITUTE OF EDUCATION

Plot M-1, Pocket P-5, Sector Chi - 2
Greater Noida - 201310

AIE/SGRC/2023-24/05

Date: 05 Dec 2023

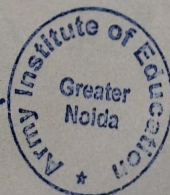
MINUTES OF MEETING (MoM) OF STUDENTS' GRIEVANCE REDRESSAL CELL (SGRC) MEETING HELD ON 05 DEC 2023

A meeting of SGRC was held on 05th December 2023 to discuss the complaints received from Shyamali Kumari (B.Ed. Spl Ed (LD) Batch 2023-25) against her hostel roommate Annu Devi (B.Ed. Spl Ed (LD) Batch 2023-25). Dr Abhilasha Gautam, Principal AIE chaired the meeting. Col Abhay Rajvanshi Retd, Registrar AIE, Dr Saidalavi K, Asst Prof AIE, Ms Komal Choudhary, Asst Prof AIE, Ms Devika Naithani, Asst Prof AIE, Ms Kusum Mishra, Warden AIE attended the meeting.

S. No.	Agenda	Action Taken
1.	Hearing	(i) Ms Devika Naithani, mentor of both students briefed the complained received. Shyamali Kumari's sister called Ms Devika Naithani early morning and accused Annu Devi for opening hostelroom window overnight. (ii) Shyamali Kumari told that she is sick and having emotionally upset due to her mother's illness. <i>She also admitted that</i>
2.	Discussion	(i) The disputes between Shyamali and Annu ^{was} happened earlier also and 04 times the matter was discussed ^{was} with mentor. (ii) Principal enquired Warden regarding single room provision at hostel.
3.	Counselling	(i) Principal AIE counselled Shyamli to introspect her emotions and advised her regarding involving ^{on} parents unnecessarily as college staffs are approachable. Principal advised her to take care of her physical and health in priority. Principal also warned Annu for her misconduct. <i>mental</i> (ii) Registrar AIE also counselled both students. (iii) Ms Devika Naithani advised Shyamli to consult a clinical psychiatrist.
4.	Decisions <i>clinical key. in SGRC Panel</i>	(i) Single room provision can't be provided to Shyamli due to her panic health conditions. (ii) College will provide her psychiatrist help as per requirement. (iii) She may go for leave to care her ailing mother.
5.	Further Decisions <i>?</i>	(i) Shyamli will give her internal examination open book examination. (ii) She will do her internship from Asha school instead of Cornerstone school.
6.	Cell Expansion	(i) Ms Devika Naithani, Asst Prof AIE appointed as member of SGRC.

Dr Saidalavi K
Convener SGRC

Dr Abhilasha Guatam
Principal AIE



Dr she is taking sleeping pills & has the problem of panic attacks. *Abhilasha Guatam*

Dr Saidalavi K
Dr Abhilasha Guatam



ARMY INSTITUTE OF EDUCATION



Affiliated to Guru Gobind Singh Indraprastha University, New Delhi
Awarded 'A' Grade by NAAC & JAC | NCTE Recognized | Approved by RCI | ISO Certified Institute
Institute under the aegis of Army Welfare Education Society (AWES)

Plot M-1, P-5, Sector- Chl, Gr. NOIDA | Ph. : 0120-2343741/ 42 | e-Mail: aie@awesindia.edu.in | www.aie.ac.in

Minutes of the Meeting

A meeting was held on 01 May 2024 at 03:00 pm at Conference Room, AIE, Gr Noida to resolve written complaint received from Ms. Jharashree, Student B.Ed. Sem- II (Batch 2023-25), against her mentor Dr. Saidalavi K, Asst Prof AIE.

Attendees:

1. Dr. Abhilasha Gautam, Principal AIE
2. Col Abhay Rajvanshi, Registrar AIE
3. Dr. Saidalavi K, Asst Prof AIE
4. Ms. Jharashree, Student B.Ed. Batch 2023-25

Agenda Points	Resolutions
1. Revaluation of the answer sheet for subject code BED128.	Principal AIE acknowledged the student's concern and granted permission for rechecking of the answer copy, emphasizing the importance of fairness and transparency in evaluation.
2. Not uploading study material on MS team before the internal examination.	Principal AIE instructed Dr. Saidalavi to share necessary study material on MS Teams and in the classroom to facilitate effective learning.
3. Communication barrier during Mentorship.	Ms. Jharashree requested Ms. Kriti Guleria as her mentor, which was granted.
4. Further Directions	Principal AIE assured Ms. Jharashree that her academic performance would not be adversely affected by her involvement in extracurricular activities, emphasizing the institute's value for such efforts. (referring missed classes due to participation in extra-curricular activities) The Registrar, AIE, emphasized that constructive feedback and guidance from teachers are meant to assist students in their academic progress and should be perceived positively.

Abhilasha Gautam
Dr Abhilasha Gautam
Principal, AIE

Copy to all concerned

Jharashree
2023-2025
(Received the copy)